



FATIMA JINNAH HALL (UNIVERSITY GIRLS HOSTEL)
ADMISSION FORM



1. STUDENT'S DATA

Name: Program:
Marital status Discipline:
Date of Birth: Semester:
CNIC: Merit No:
Email: Reg. No:
Cell Phone No: District:

Marks obtained FA/FSC
Permanent Home Address:
Temporary Home Address:
Address on matriculation certificate

2. PARENTS' DATA:

Father/Guardian Name: Mothers' Name:
Fathers' Occupation: Mothers' occupation (if any):
Fathers' Cell Phone No: Mothers' Cell Phone No:
Fathers' Email: Mothers' Office No (if any):
Residence Phone No: Email:

3. MEDICAL RECORD:

a. Are you having any medical history? Yes/No
If yes specify the disease you are suffering from
b. Any medicine being used regularly Blood Group
c. Any kind of allergy do you have: Do you have vaccination

4. RELATIVES / VISITORS (FEMALE ONLY)

University does not allow any visitor in the premises of the Hostels. For girl students, the parents may nominate three names below, who after verification at the Hostel Main Receptions may meet the student in the visitor area.

a. Name: Relation: CNiC:
b. Name: Relation: CNiC:
c. Name: Relation: CNiC:

GUARDIAN CERTIFICATE

I certify that my daughter is applying for hostel accommodation on the University of Sahiwal, with my permission and I undertake that I will be responsible for her good behavior during her stay in the University and will accept all decisions of the University Authorities in matter of hostel admission and discipline. I will be responsible to pay all the hostel dues, if any, against my daughter:

Name: Father's Name:
Address:
CNIC:

Contact No:

Signature



## UNDERTAKING BY THE STUDENT

FATIMA JINNAH HALL (UNIVERSITY GIRLS HOSTEL)

UNIVERSITY OF SAHIWAL, SAHIWAL

I \_\_\_\_\_ D/O- /S/O, Ms. /Mr. \_\_\_\_\_ I/We hereby confirm that the information provided herein is accurate, correct and complete and that the documents submitted along with this application form are genuine. I fully understanding that at any time during stay in hostel, if it is found that any information is incorrect, or any documents produced at the time of admission are false, which would have rendered me ineligible for admission under the rules, the allotment committee reserved the right to cancel my allotment and institute have the authority to may initiate legal action against me. In such case the allotment committee can terminate me any time and I will not challenge it in any court of law in any case. It is also certified that the Hostel Rules have been read by the undersigned. I would follow these rules in true letter & spirit and hostel administration may take disciplinary action against me on violation.

Name of the Student: \_\_\_\_\_ Program: \_\_\_\_\_

Registration No: \_\_\_\_\_

Signature of the Student \_\_\_\_\_ Date: \_\_\_\_\_

## **HOSTEL TERMS OF REFRENCES FOR THE STUDENTS**

1. The Student is required to disclose all past medical history. Any nondisclosure of past medical history is at the risk of the student.
2. The student shall pay Hostel fee for one year as onetime payment at the time of admission. Once admission is granted, no fee refunds will be provided, except for the refundable amount approved by the syndicate at the time of leaving hostel only will be refunded as per the treasurer's office rules. Additionally, no concessions will be given in the hostel fee (except exempted by Govt.)
3. Room allotment shall be done by the authorities. The Warden / Superintendent have the right to shift any student from her room to another room in the hostel.
4. No right in nature of tenancy or any other like right is created by occupation or use of hostel premises and property.
5. A student who fails to turn up within seven days of the allotment of a hostel seat or a student who after occupying the hostel seat deliberately leaves it without the knowledge of the warden shall forfeit his/her seat. No fee will be refunded.
6. The Student is personally responsible for safety of their all valuables.
7. Theft / damage to hostel assets in common areas and rooms will be recovered from all students of the flank / wing involved.
8. Electric appliances shall not be permitted in the room, defiance of which shall enable the superintendent / Warden to confiscate the gadget forthwith.
9. A student shall have to vacate the hostel within five days of completion of her examination. In case a student does not vacate her room, the belongings will be removed from the room and room will be locked by the superintendent/Warden with no responsibility of the management for the loss, if any. Also a strict disciplinary action shall be initiated against such disobedience.
10. The Institute Warden reserves the right to terminate the temporary occupancy of the student (with prior permission of worthy vice Chancellor) for any willful disobedience or defiance of authority, non-observance of hostel rules, indulging in anti-social, anti-national activities. In such cases the deposit shall be forfeited and hostel fee will not be refunded.
11. Students expelled from the institutes will also be expelled from the hostel and hostel fee will not be refunded.
12. The student shall return to the hostel before prescribed time after which gates will be closed. Late comers will have to make an entry in the register kept at the gate, which will be informed to her parents and local guardians. Three late coming entries will lead to cancellation of permission to stay in hostel and fee will not be refunded.
13. The student is permitted to go outstation for participating in various competitions only after submitting proof and application through head of department / concerned faculty to the Warden and getting permission of the Warden. Student also needs to submit written permission from their parents.
14. The student shall take prior permission of the Warden for celebrating any festivals like Birthday celebration in hostel. There should not be any kind of discomfort to other students. No outside guest or interference of any kind will be allowed.
15. No student shall keep talking with visitors in compound, either in or outside the gate. No student shall take any visitor including her parents to the room. Personal servants/domestic helpers are not allowed inside the rooms. The parents should give an undertaking to cooperate with the authority and should be available on call.
16. The students should be decently dressed when they are out of room.
17. Strict silence shall be observed in hostel from 12.00 midnight to 6.00 am. Care shall be taken at all times to ensure that music / loud talking is not audible. Must use hands free. For studies there are two big study halls available.

18. Ragging in any form whatsoever is strictly BANNED. It is a cognizable offence and violation will invite action as per law of the land, in addition to expulsion from the institute.
19. The student shall not bring, store, possess, consume and/or drink any alcohol/ intoxicating drink, drug or substance of any kind what so ever and/or smoke in the room and/or any part of premises. An occurrence of such behavior shall invite strict disciplinary action leading to expulsion from Hostel, rustication from the Institute and action as per law of land.
20. Any act of uploading derogatory remarks or image ridiculing a person in eyes of other against the Institute or any other person or organization, miss use of social media will invite disciplinary action.
21. The student shall take prior written permission of the Warden (warden will take permission from worthy Vice Chancellor) before giving any information or interview regarding Hostel to any member of the Press, Print Media, Radio, Television or any other media or before making any speech containing any information regarding the Hostel, Failing to this will result in a strict disciplinary action.

### **Hostel Timings**

The following timings shall be observed for hostel gate.

Month (Duration)	Opening Time	Closing Time
1st April to 30th September	06:00 AM	6:00 PM
1st October to 31st March	06:00 AM	6:00 PM

Attendance fills between 8:00 pm 9:00 pm every night. Each boarder has to personally sign the attendance register.

### **POLICY FOR THE VISITORS**

The following guidelines are promulgated for visitors

- Visiting Hours Monday through Saturday 03:00 pm to 05:00 pm
- Sunday and Public Holiday 10:00 am to 05:00 pm
- Guests will not be allowed to stay in any of the hostels overnight.
- Any breach of the hostel rules and regulations by the visitor shall be deemed to be a breach by the hostelites.
- Male visitors are not allowed inside the women's hostel.
- Family members may visit hostelites in the visitors' lounge during visiting hours.

### **THE RIGHTS OF HOSTEL MANAGEMENT**

The hostel management (warden / superintendent) reserves its rights to:

#### **Enter and inspect any room if:**

- There are any grounds to believe or suspect violation of hostel rules
- There is suspicion of the presence /use of any substance, material or item in the room; where such use or possession is illegal or prohibited by the law of State
- The hostelites has been absent from her room for a long period without prior information or any valid reason.

#### **Inspect any room to:**

- Ensure the hygiene, safety and security of the hostel, Repair, installation, maintenance, or improvement works.

**List of documents be attached**

Father/ guardian CNIC

Matriculation Certificate

FA/FSC Certificate

Fee Voucher paid in Department (After Admission)